



St. Andrew Catholic School  
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Restaurant Committee  
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EVENT DATE: TUESDAY, OCTOBER 22, 2024

## Restaurant Booth Information

BOOTH SIZES AND INFORMATION:		
Single Booth	10' x 10'	includes <b>one</b> 8 ft. table
Double Booth	20' x 10'	includes <b>two</b> 8 ft. tables
Triple Booth	30' x 10'	includes <b>three</b> 8 ft. tables
*add \$100 per each additional booth*		
<b>Each booth's space will be defined by three curtained walls.</b> <b>No public access is allowed through the curtained walls.</b>		

- **Restaurant meeting** one week prior to event for important Fire Marshall and Convention Center rules (ie: hotboxes, booth design, and procedures).
- **Sanitation:** Use of on-site sanitation station with compartment sinks for ware washing and potable washing will be available at the event. Restaurants are responsible for cleaning any space used in the Convention Center kitchen.
- **Parking:** Utility Trucks are the only vehicles permitted to be parked in the dock space behind the Convention Center. No personal cars are permitted to be parked behind the Convention Center; they must be in the main lot. Spots are limited and on a first come basis.
- **Hotboxes - IMPORTANT:** The Convention Center has limited complimentary hotboxes available for use at the event. **Advance reservations for hotboxes are not allowed.** Hotboxes will be distributed the day of the event on a first-come/first-serve basis. Restaurants are advised to bring STERNO, as many of the Convention Center's hotboxes are not electrical. Hotboxes must be cleaned at the end of event or Convention Center may impose a fine.
- **Food Drop Off During Event:** Restaurants will be permitted to enter through the parking lot lift gate behind the Convention Center to drop off food during the event. Absolutely NO PARKING OF VEHICLES will be allowed.