



St. Andrew Catholic School
 3601 N. Kings Hwy • Myrtle Beach, SC 29577
 843. 448. 6062
totchair@standrewschoolmb.org

Restaurant Committee
totrestaurants@standrewschoolmb.org

EVENT DATE: TUESDAY, NOVEMBER 4, 2025

2025 Restaurant Booth Information

BOOTH SIZES AND INFORMATION:		
Single Booth	10' x 10'	includes one 8 ft. table
Double Booth	20' x 10'	includes two 8 ft. tables
Triple Booth	30' x 10'	includes three 8 ft. tables
add \$100 per each additional booth		
Each booth's space will be defined by three curtained walls. No public access is allowed through the curtained walls.		

- **Restaurant meeting** one week prior to event for important Fire Marshall and Convention Center rules (ie: hotboxes, booth design, and procedures).
- **Sanitation:** Use of on-site sanitation station with compartment sinks for ware washing and potable washing will be available at the event. Restaurants are responsible for cleaning any space used in the Convention Center kitchen.
- **Parking:** Utility Trucks are the only vehicles permitted to be parked in the dock space behind the Convention Center. No personal cars are permitted to be parked behind the Convention Center; they must be in the main lot. Spots are limited and on a first come basis.
- **Hotboxes - IMPORTANT:** The Convention Center has limited complimentary hotboxes available for use at the event. **Advance reservations for hotboxes are not allowed.** Hotboxes will be distributed the day of the event on a first-come/first-serve basis. Restaurants are advised to bring STERNO, as many of the Convention Center's hotboxes are not electrical. Hotboxes must be cleaned at the end of event or Convention Center may impose a fine.
- **Food Drop Off During Event:** Restaurants will be permitted to enter through the parking lot lift gate behind the Convention Center to drop off food during the event. Absolutely NO PARKING OF VEHICLES will be allowed.

2025 Restaurant Package Options

All packages include restaurant names listed on event map in souvenir program and listed on the Taste of the Town website. NO REFUNDS ON BOOTH FEES.

PLATINUM PACKAGE:

Requirements:

- Restaurant will **donate 100%** of its food tickets collected.
- Donate a minimum of \$50 gift card

Booth Fee: ** CIRCLE ONE ** Single Booth: FREE Double Booth: \$150 Triple Booth: \$250

Will you use a tent over your booth? ☐ YES ☐ NO

Additional Benefits:

1. FREE 10' x 10' Single Booth
 2. Full-page ad in souvenir program (**Ad design must be turned in by September 25, 2025.**)
 3. Recognition as a **Platinum Restaurant as follows:**
 - a. Restaurant logo displayed on Taste of the Town Facebook, name and level on website
 - b. Restaurant logo printed on Restaurant Recognition page in souvenir program
 4. 20 complimentary admission tickets
 5. 3'x4' banner hung in St. Andrew parking lot for the entirety of the school year
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GOLD PACKAGE:

Requirements:

- Restaurant will **donate 75%** of its food tickets collected.
- Donate a minimum of \$50 gift card

Booth Fee: ** CIRCLE ONE ** Single Booth: \$150 Double Booth: \$250 Triple Booth: \$350

Will you use a tent over your booth? ☐ YES ☐ NO

Additional Benefits:

1. Half-page ad in souvenir program (**Ad design must be turned in by September 25, 2025.**)
 2. Recognition as a **Gold Restaurant as follows:**
 - a. Restaurant logo displayed on Taste of the Town Facebook, name and level on website
 - b. Restaurant logo printed on Restaurant Recognition page in souvenir program
 3. 15 complimentary admission tickets
-

SILVER PACKAGE:

Requirements:

- Restaurant will **donate 50%** of its food tickets collected.
- Donate a minimum of \$50 gift card

Booth Fee: ** CIRCLE ONE ** Single Booth: \$250 Double Booth: \$350 Triple Booth: \$450

Will you use a tent over your booth? ☐ YES ☐ NO

Additional Benefits:

1. 10 complimentary admission tickets
 - a. Restaurant logo displayed on Taste of the Town Facebook, name and level on website



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Insurance Coverage Requirements

1. CERTIFICATE OF LIABILITY INSURANCE INFORMATION:

Taste of the Town participating restaurants are required to have adequate General Liability and Workers Comp insurance coverage for the duration of the event. Proof of insurance is required in the form a **Certificate of Liability** from the restaurant's insurance carrier. The general liability required coverage is **\$1,000,000 per occurrence** and **\$2,000,000 aggregate**. **St. Andrew Parish/School and Bishop of Charleston A Corporation Sole** must be listed as "Additional Insured".

St. Andrew Catholic Church
3501 N. Kings Hwy, Suite 102
Myrtle Beach, SC 29577
843. 448. 5930

St. Andrew Catholic School
3601 N. Kings Hwy
Myrtle Beach, SC 29577
843. 448. 6062

Bishop of Charleston A Corporation Sole
The Diocese of Charleston
121 Broad St.
Charleston, SC 29401

Any restaurant that does not provide a Certificate of Liability containing the required coverage and information as stated above will not be eligible to participate in the event.

Note: It could take several weeks to obtain the Certificate of Liability (COL) from your insurance company. Please start the process immediately to avoid possibility of forfeiting your eligibility to participate in the event. *Please see the next page for EXAMPLE of COL.*

2. HOLD HARMLESS/INDEMNITY AGREEMENT INFORMATION:

Requirement for all participating restaurants: The **Parish/School Vendor Hold Harmless/Indemnity Agreement** must be completed, signed, dated and submitted to Taste of the Town.

Any restaurant that does not submit the signed Parish/School Vendor Hold Harmless/Indemnity Agreement will not be eligible to participate in the event.



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Set-up and Breakdown

MONDAY, NOVEMBER 3RD • 1PM - 6PM

Restaurants may begin set-up/decoration of booths at 1:00pm. Vehicles are allowed inside the Exhibition Halls during set-up. All vehicles must **enter via Dock Door A** and **exit via Dock Door C** located at the rear of the Convention Center.

TUESDAY, NOVEMBER 4TH • 8AM - 12AM

- 8:00am - 1:00pm** Set-up continues. All vehicles must be moved out of the Exhibition Halls by 1pm.
- 2:00pm - 4:00pm** The Fire Marshall/DHEC will perform inspections of all restaurant booths; restaurant participants must be completely set-up and ready to serve by 3pm.
- 4:00pm - 9:00pm** Taste of the Town event operating hours. Restaurants MAY NOT under any circumstances begin breaking down booths prior to 9pm. Any restaurant that breaks down prior to 9pm will be charged a \$200 fine.
- 9:00pm - 12:00am** Booth Breakdown. Vehicles are NOT allowed back inside the Exhibition Halls until all event guests/attendees have exited the Exhibition Halls.

Restaurant Booths must be completely broken down, and all equipment, decorations, food, etc. must be removed as quickly as possible. Exhibition Halls must be totally cleared no later than 12:00 midnight.



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Judged Entrées and Desserts

A restaurant may submit only **ONE** entrée item and/or **ONE** dessert item to be judged. The item(s) submitted for judging must be menu items which the restaurant will serve at the event. Please see the **Judging Application** for complete details, rules, and regulations.

Electrical Fees Information

The Convention Center charges a fee for electrical service based on the number of amps required. To pre-purchase, go to myrtlebeachconventioncenter.com > Exhibitors > Shop for Service to fill out the required form. **Any electrical services purchased at move in will incur up-charges by the Convention Center. Electrical services must be pre-purchased prior to October 17, 2025.**

Restaurant Checklist

Please use the following checklist to ensure all required documents and payment are submitted to the Taste of the Town Restaurant Committee.

DOCUMENT/PAYMENT	DATE SUBMITTED
Restaurant Application and Booth Fee	
Electrical Services purchased through Convention Center	
Parish Hold Harmless/Indemnity Agreement	
Insurance Certificate of Liability (COL)	
Judging Application	